

Agenda- November 5, 2018 Board meeting

Meeting called to order by: Madeleine Hexter

Thank Host: Nancy Lemega-Watt

President's remarks: Making a list and checking it twice

Federated Garden Clubs of Connecticut, Inc. Awards: I'm proud

- **Garden Therapy** – Susan Lindberg accepted a Silver Tray for their work with many underserved members of our West Hartford community making flower arrangements, planting patio containers, and making improvements to the gardens of their facilities.
- **Yearbook Award** – goes to Ann Painter for her excellent publication
- **Junior Gardeners** – certificate of Achievement earned by Co-Chairs Margaret Pulito and Karen Rider and their committee for their commitment to the children at the Hillcrest Avenue Neighborhood Outreach Center. Each year they design and implement seasonal garden related projects.

Garden Party! I'm Pleased to announce to the Board that we have the opportunity to go forward with a "Fun Fundraiser" in conjunction with CT Landmarks.

- It will be an evening outdoor **Garden Party** at the Butler-McCook Amos Bull property in Hartford
- As per our Club's Bylaws three of us on the Executive Board (Julie Przybycien, Marcia DeBolt, and myself) have appointed a special committee. See attached/passed document, or look on our website.
- Lynn Horne and Sharon Mulvey have gracefully agreed to be Co-Chairs of the **Garden Party** committee. They are excited about working with each other on this event.
- The main way our club will contribute added value to this event is to be stationed in the garden during the event as guides to share our enthusiasm and knowledge about the garden, it's plants & **plans to restore it.**
- CT Landmarks has done similar events before, so we will have the benefit of their knowledge & experience. We will split the proceeds with CT Landmarks once the expenses have been deducted.

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- Target for September 2019, on a Tuesday evening with Wednesday rain date – dates TBT
- Tickets will be in the \$75 range
- This event will give our club members the opportunity to socialize with each other and a broader community while raising funds to revitalize the Butler-McCook garden to its Victorian glory

[Snow chainⁱⁱ](#), in addition to e-blast. Refer to your Yearbook: Each person assigned to a page is responsible for **calling all the people on that page** including new members to inform them of the change in plans.

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New Member Orientation

At 11:30 am, before the General meeting on Thursday, Julie and I are holding an Orientation for New members. Marcia DeBolt and Lynn Horne will also be on hand to greet them. Because new members have expressed an interest in these Committees, we have asked Chairs from Junior Gardeners, Garden Therapy and Civic Projects to pop in at 11:50.

New Members

1. Pam Andros – Civic Projects
2. Francine Austin – Civic Projects & Junior Gardeners
3. Shari Cantor - ?
4. Maureen Gould – Garden Therapy & Junior Gardeners
5. Priscilla Hexter – Membership
6. Charlotte Massie – Garden Therapy, **Photo permission**
7. Lesley McKay – Civic Projects

CT Flower Show: April in Paris; Feb. 21 – 24; **Flower Show:** April in Paris; **Horticulture:** Chestnuts in Bloom. Entries must be fresh, grown by the Exhibitor and have been in the possession of the Exhibitor for at least ninety (90) days **(11-21-18)** with some exceptions – see Federated website. Any-one besides me planning to enter? **Pass out flyer**

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Executive Board Officers Reports

Vice President ~ Marcia DeBolt

Report on Federated Luncheon

Recording Secretary ~ Pat Moores

The minutes of the October 1 Board meeting were distributed in advance of today's meeting. Are there any further corrections? ... Seeing none, the minutes stand approved as corrected.

Report:

~Madeleine: Since Peg Gould has stepped down, we would like someone else in the Club to assist Pat Moores as a recording secretary.

Corresponding Secretary ~ Patty Neidlinger

No report

Assistant Treasurer ~ Tanya Guadalupe

- To date I have deposited \$5220 in membership dues.
- I will be depositing 4 checks I have on 11/5 before I go to the board meeting. So total deposited will be \$5400.
- I have 4 members who still have not paid (\$240 total):
- Regards, Tanya

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Treasurer ~ Deirdre Cob Penland

Report:

West Hartford Garden Club		
Treasurer's Report		
October 2018		
Starting Balance	\$29,850.74	
<u>Income for October</u>		
	<u>Checking</u>	<u>Money Market</u>
Interest		\$0.69
Dues	\$960.00	
Income	\$960.00	\$0.69
<u>Total Income (Checking + Money Market)</u>	\$960.69	
<u>Expenses</u>	\$352.35	+ September checks not cashed \$99.21 + October checks not cashed \$50.07
<u>Balances at the end of October</u>		
Checking account:	\$14,286.97	
Money Market Account:	\$16,172.11	
Restricted Fund:	\$10,616.67	
Unrestricted Fund:	\$19,842.41	
<u>Current Total Assets:</u>	\$30,459.08	
Deirdre Cobb Penland, Treasurer		

~ Madeleine: Are there questions concerning the report?... It will be filed for Audit.

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Standing Committee Chairs

Civic Projects ~ Nancy Lemega-Watt

No report

Communications & social media ~ Marcia DeBolt

No report

Newsletter ~ Pat Moores

No report

Photography

No report

Publicity ~ Susan Petty-Bailer

Report attachedⁱⁱⁱ

Website ~ Ellen Guest

No report

Yearbook ~ Ann Painter

No report

Conservation/Horticulture Study Group ~ Susan Fellman or Becky Hurvitz

We will be holding a RRR sale called Spring Fling at the March meeting, a plant swap at the April meeting and a workshop on dividing plants before the Plant sale in May. Probably will hold the workshop in mid-April so plants have a chance to settle in and look good. Several committee members came out to Goshen to see my garden (although it was a bit late in the season to look its best.) Elsie Harp provided a delicious lunch.

Floral Design ~ Barbara Cloonan or Janet Ward

November WHGC Board Report

Flower Design Committee

Tea table arrangement will be done by Sharon Mulvey. She will not be at the meeting, however has arranged for someone to bring the flowers on Thursday.

The October vertical flower arranging workshop was well attended. The participants were all new members except for those on the committee. The arrangements were lovely. We certainly have

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a new group of talented arrangers. Everyone thoroughly enjoyed the afternoon. Jo Ann Libro took photos which were sent to Pat Moores for the newsletter.

We are awaiting confirmation on a date for the next Flower Arranging Workshop. This workshop will be a horizontal. We planned this with the hope that participants would have the base of an arrangement for their Thanksgiving table. Our original date November 15th is not available as Noah Webster has an event that day. Our 2nd choice was Friday the 16th which is also not available. The workshop will be held the week after Thanksgiving instead. We will send an eblast with the date.

Anita Herbst will explain the project and announce the date at the meeting on Thursday. The committee will provide the dried materials and arrangers may bring their flowers and any other seasonal decorations. Anita will pass around the clipboard at the meeting. There will be information on horizontal design to take with you if you sign up for the workshop.

- MH~ Table design for Holiday Luncheon on track?
- MH ~ Interested in creating a tablescape for Federated Fall 2019 Awards luncheon?

Garden Therapy ~ Susan Lindberg or Mary Mulcahy

GARDEN THERAPY REPORT---Nov. 5, 2018

- Workshop held at W.H. Health & Rehab. On Oct. 15—very successful
- Marj Johnson. Ellen Guest, & Mary Mulcahy - facilitators
- A.E Plant Workshop held on Oct. 17th—15 residents attended-lovely pieces!!
- Some concern about getting flowers donated—Home Depot donated \$50.00
- towards flowers/then Whole Foods rallied with 3 unexpected flower buckets
- Plan on giving Whole Foods another try & possibly Big Y

Submitted by, Susan Lindberg

Historian ~ Joan Martin

- Set January date, invite “old timers” to id photos?

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Butler-McCook ~ Linda Aldrich, Steve Kovack, or Glenda Thomas

BUTLER MC COOK REPORT

NOVEMBER 1st., 2018

THIS IS THE LAST GARDEN REPORT OF THE 2018 SEASON.

WE THANK ALL OF THE WEST HARTFORD GARDEN CLUB VOLUNTEERS WHO HAVE HELPED, THROUGHOUT THE SEASON, TO KEEP THE GARDEN LOOKING BEAUTIFUL.

THE GARDEN WAS PUT TO SLEEP ON OCTOBER 23rd. THE CANNA BULBS WERE DUG UP AND WILL BE STORED AT BECKY HURVITZ'S HOUSE FOR THE WINTER. WE WOULD LIKE TO THANK BECKY FOR STORING THEM, AS SHE HAS FOR THE PAST SEVERAL YEARS.

PLANS ARE UNDERWAY TO ENHANCE AN OLDER ROSE BED IN THE MAIN GARDEN AND AN ALREADY EXISTING BED, WHICH IS LOCATED, JUST, BEYOND THE TRELIS, TO THE RIGHT AS YOU ENTER THE GARDEN. THIS BED ALREADY INCLUDES PHLOX, CONE FLOWERS, ROSE BUSHES, ETC.

WE WILL BE ADDING PERENNIALS IN THE SPRING TO ADD AN ARRAY OF COLOR THROUGHOUT THE SEASON. TULIP BULBS WERE PLANTED THIS FALL IN THIS BED AND, ALSO, IN THE CANNA BEDS FOR A SHOWING OF SPRING COLOR THROUGHOUT THE GARDEN.

THERE IS, SO, MUCH WORK TAKING PLACE IN THE GARDEN. YES, WORK IS CONTINUING ON THE GREEN HOUSE. A NEW PAVER WALKWAY LEADS FROM THE STREET ACCESS INTO THE GARDEN (WE'RE HOPING A NEW GATE WILL BE IN BEFORE WINTER) AND THERE IS A SLATE PATIO AT THE BACK FOUNDATION OF THE HOUSE. NEW BRICK BORDERS HAVE BEEN INSTALLED AROUND THE POND AND BORDERING PORTIONS OF THE SHADE GARDEN.

THERE IS, SO, MUCH WORK THAT HAPPENS IN THE SPRING TO PREPARE THE GARDEN FOR THE SUMMER AND AN EQUAL AMOUNT OF WORK THAT HAPPENS IN THE FALL TO CLOSE UP THE GARDEN. WE ARE HOPING THAT THE NEW 2019 WORK SCHEDULE WILL REFLECT THIS EXTRA WORK THAT IS REQUIRED AND WE WILL BE ABLE TO ADD AN EXTRA WEEK AT THE BEGINNING AND END OF THE SEASON.

THERE HAS BEEN A CHANGE IN OUR CONTACT PERSON AT THE BULL HOUSE. SADLY, KERRI ZONGAL HAS TAKEN ANOTHER POSITION OUTSIDE OF CT. LANDMARKS. AMANDA COOPER, WHO WAS WORKING FOR CT. LANDMARKS HAS ASSUMED THE POSITION OF EXECUTIVE ASSISTANT OFFICE MANAGER.

ELIZA, WHO IS A LITTLE INTIMIDATED BY ALL OF THE CONSTRUCTION, IS DOING A GREAT JOB OF OVERSEEING AND LOOKS FORWARD TO THE COMPLETION OF THE WORK.

RESPECTFULLY SUBMITTED,

LINDA ALDRICH

Noah Webster ~ Irene Clark or Marjorie Johnson

~ MH – request for help from Amy Bolton, Volunteers needed for **West Hartford House Tour.**^{iv}

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Hospitality ~ Patricia Duncan or Tina Merz

. We have a system that's working well and everyone is aware of their responsibility.

- . We've had a positive response for donations of 7 or 8 inch dishes to be used for the tea sandwiches. We now have 40 dishes we can use.
- We will continue to ask for donations until
- We reach 65 or 70 .
- MH~ All set for November meeting?

Sandwiches	November 8, 2018	#1: <i>Meg Griffin</i>
		#2: <i>Linda Aldrich</i>
		#3: <i>Susan Fellman</i>
		#4: <i>Shirley DeLong</i>
Desserts	November 8, 2018	#1: <i>Judy Nellen</i>
		#2: <i>Monica Fay</i>
		#3: <i>Jane Phelan</i>
		#4: <i>Tanya Guadalupe</i>
Fruit/Veggie Tray	November 8, 2018	#1: <i>Deirdre Penland</i>

Junior Gardeners ~ Margaret Pulito or Karen Rider

No report

Membership ~ Margaret Glynn or Jo-Ann Libro

November Membership Committee Report to the Board Meeting

- October attendance: 51 members
- 3 guests - \$30 collected
- We received a letter of resignation from Jeanne Grandy
- There were no new member applications in October
- Beginning in November there will be a sign-in sheet for guests.

Submitted by: Margaret Glynn, Jo-Ann Libro; Membership Committee

~Jo-Ann - Read Jeanne Grandy's letter of resignation.

Program ~ Sharon Mulvey

November Programs Committee Report:

December 6, 2018 - Holiday Luncheon at Metro Bis

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The cost is \$30 PP, it will be a sit down, served lunch: salad, entree (three choices, crab cake, chicken or risotto, two are gluten free) and dessert. Soda, coffee and tea included.

There is no mic set up, but there should not be a problem hearing Julie and Madeleine. They will have a podium. And a table for check in and awards.

The room holds 64, but another room can be added if need be get a larger turn out. The table set up will be 8-10 per table, they are rectangular. White table clothes, flower committee should be happy about that.

There is a handicap entrance and they will have staff guiding those who need it to that entrance.

Invitations will be given out at the November 8th general meeting.

submitted 11/2/18

- Check for Nov speaker?
- Any special guests you would like to invite to our Holiday Lunch?

Special Committee

Strategic Planning ~ Ann Painter

No report

Garden Party ~ Lynn Horne or Sharon Mulvey

Special Projects

Greens Workshop ~ Steve Kovack and Jane Phelan

December 14; 9 am – noon; W.H. Art League; \$30; clip-board w/payment envelope

Field Trip ~ Joan Martin to make announcement

Date: Saturday November 10th

Timing: leaving the parking lot opposite Target at 9:30 am and returning about 3:00 pm.

11:00 am - Cider making demonstration weather permitting. Time for purchasing cider and wine if desired; Noon - Lunch at the Steak Loft in Old Mystic Village and time to stroll the village.

Festival of Trees & Traditions ~ Lynn Horne

- On track?

Fine Arts & Flowers ~ Sharon Mulvey

No report

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Fundraiser - Plant Sale spring 2019 ~ Becky Hurvitz

No report

Wine and Roses at Elizabeth Park ~ Deirdre Cob-Penland

No report

Back table for General meeting

- Awards
- Federated Garden Clubs of CT; Flower Show: April in Paris; Horticulture Division: Chestnuts in Bloom
- CT College Arboretum
- ? Fall 2019 Awards Meeting Tablescapes
- West Hartford House Tour – call for help; Noah Webster House main fundraiser.

Clipboards Announcements for General meeting:

- Fieldtrip to **CLYDE'S CIDER MILL**
- Green's workshop – Kissing balls
- Jeanne Grandy's resignation ~ read by Jo Ann Libro
- Flower Design ~ Anita Herbst (announce or clip board)

New Business

If any

Adjourn meeting: If there is no further business then I hereby adjourn the meeting.

Time:

ⁱ Refer to Appointing Co-Chairs to Garden Party Final – document. Ask Ellen Guest to upload the document to Governance page under Special Committee Job description.

ⁱⁱ Board members were asked to bring their Yearbooks to the Bm

ⁱⁱⁱⁱ West Hartford Garden Club Publicity

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November 2018

NEWS OUTLET DATE SUBMITTED DATE RAN FGCCT submitted 7/17/18 2018-2019 calendar

WHC-TV 5 Community Calendar submitted 10/5 all of October
CT Hort Society Newsletter submitted 9/26 Oct newsletter

Hartford Courant

Away From Home submitted 9/26 ran 11/02 (verify w/ Joan L)
Courant Community submitted 9/26 ran 11/01

West Hartford Print Media

West Hartford Press submitted 9/26 online
West Hartford News submitted 9/26 online & 11/8

West Hartford Online

WH List Server submitted 9/26 all of October
WH Town Events Calendar submitted 9/26 all of October

We-Ha submitted 9/26 Online events calendar
Experience We-Ha collaboration 9/3/18 all future programs on app until event takes place

Facebook Group

Neighbors and Friends in West Hartford event posted 10/5/18

Connecticut Gardner

submitted entire year 9/3/18

Respectfully submitted by Susan Petty-Bailer

iv West Hartford House Tour

needs volunteers to help monitor houses.

Noah Webster needs about 10 additional volunteers for this year's West Hartford House Tour. Volunteers work for about 2.5 hours and then have about 2 hours free to tour the remaining houses. Volunteers are also invited to the reception as our guests. If you can volunteer on Sunday, November 11 please go to the link below to sign up for a spot.

<http://signup.com/go/wtQAweY>

What do volunteers do?

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1. Attend a volunteer training session on Thursday, November 8 at the museum at 6:30 p.m. There will be a brief presentation about each house and an opportunity to ask questions. Wine and snacks provided!
2. Work the day of the event at your chosen location/time. Volunteers monitor their house (ie make sure guests do not touch items, take items, or go upstairs or restricted areas) and also answer general questions about the house (this information will be provided at the training session on the 8th.)

Amy Fernand Boulton | *Development Manager*